**Indiana State Poultry Association (ISPA) Meeting**

**Tuesday, March 21, 2017**

**Indiana Soy and Corn Association, Indianapolis, Indiana**

**9:30 A.M.**

**Board Members Present for the Closed and/or Open Session Meetings:**

* Mr. Galen Miller, President, Miller Poultry;
* Mr. Dan Krouse, First Vice President, Midwest Poultry Services;
* Mr. Kerry Trambaugh, Second Vice President, Chore-Time;
* Mr. Cal Jackson, Treasurer, Creighton Brothers;
* Mr. Bob Bixler, Berne Hi-Way Hatchery;
* Mr. Joe Miller, Rose Acre Farms;
* Mr. Tom Schaffer, Perdue Farms;
* Mr. Phil Seger, Farbest Foods;
* Mr. Roger Seger, Wabash Valley Produce;
* Mr. Paul Brennan, Indiana State Poultry Association (ISPA), Executive Vice President.

**Others Individuals Present for the Meetings:**

* Dr. Elizabeth Beilke, Cooper Farms;
* Ms. Linda Brennan, ISPA;
* Mr. Ralph Collins; Rumpke;
* Dr. Maria Cooper, Indiana Board of Animal Health;
* Mr. Jeff Cummins, Indiana State Department of Agriculture;
* Mr. Jeffrey Deutschman, ISPA;
* Ms. Jean Doerflein, Indiana Board of Animal Health;
* Dr. Marisa Erasmus, Purdue Animal Sciences;
* Mr. Jason Gentemann, Tyson Foods;
* Mr. Mark Guinn, Perdue Farms;
* Mr. Dave Hasemann, Rose Acre Farms;
* Dr. David Hermes, Perdue Farms;
* Dr. Angela Hines, USDA APHIS Veterinary Services;
* Mr. Joseph Hrapchak, Covanta Environmental Solutions;
* Mr. Mark Jeffrey, Maple Leaf Farms;
* Mr. Bryan Johnson, Riverview Farms;
* Ms. Becky Joniskan, Indiana Department of Environmental Management;
* Dr. Darrin Karcher, Purdue Animal Sciences;
* Dr. Mike Kopp, Indiana Board of Animal Health;
* Ms. Chelsie Lawyer, ISPA;
* Mr. Brad Marlow, Rumpke;
* Mr. Justin Orme, Indiana Corn and Soy Associations;
* Ms. Kim Pohle, Egg Innovations;
* Mr. Nick Schiffli, Culver Duck Farms;
* Dr. Kyle Shipman, Indiana Board of Animal Health;
* Mr. Greg Slipher, Indiana Farm Bureau Coop;
* Mr. Sean Smith, Culver Duck Farms;
* Mr. Rich Sudlow, Maple Leaf Farms;
* Ms. Lisa Timmerman, Cooper Farms;
* Dr. Lynn Wachtman, USDA APHIS Veterinary Services;
* Ms. Tana Wilhemi, Egg Innovations;
* Dr. Dan Wilson, Rose Acre Farms.

**Indiana State Poultry Association (ISPA) Board Meeting –**

**Closed Session**

**A. Announcements, Old Business**

There were no announcement or old business to discuss.

**B. Minutes**

The minutes will be mailed to the board later and will be reviewed at the next ISPA Board Meeting.

**C. Financials**

Mr. Cal Jackson reviewed the Revenues and Expenses section on the ISPA Financial Statement for the three Months Ending September 30, 2016.

Revenues and Expenses:

Total Revenues were up $99,100 ($298,508 versus $199,408 of last year). The majority of the increase in 2016 FY income was due to:

* Timing of 2016 Coop Agreement Expense reimbursement (increase of $81,400)
* 2016-17 Membership ($10,700 increase) which includes a $4,990 membership paid early
* Timing of 2016 Flock Fees ($9,800 increase).

Total Expenses increased by $8,146 ($120,214 versus $112,068 of last year). The majority of the increase in 2016 FY expenses occurred in:

* Outside Services ($6,800 increase) due to the ISPA Air Permitting Study.

Assets, Liabilities, and Fund Balances:

Total Current Assets for Twelve Months ending in September 30, 2016, were up $57,312 ($1,004,805 versus $947,493 of last year). Total Assets were up $54,785 ($1,029,955 versus $975,171 of last year).

The Total Current Liabilities were down $53,412 ($269,044 versus $322,456 of last year). The Total Liabilities and Fund Balance was up $54,784 ($1,029,955 versus $975,171) of last year).

A board member requested that a quarterly line graph of revenues and expenses be prepared for the next board meeting. A five year period was suggested.

Mr. Tom Schaffer moved to accept the financial report, and Mr. Phil Seger seconded the motion. The motion was carried by voice vote.

**D. ISPA Banquet**

Mr. Brennan discussed the ISPA Banquet. Legislative attendance was low. The Senate let out late in the evening, plus a Fat Tuesday Catholic Legislative Dinner enticed many legislators away.

There are several factors to keep in mind when booking the banquet. The ideal weeks to schedule the banquet are the week or two following the final bills switching to the second house. It is these weeks where the legislative work slows enough for the legislators to readily attend. In order to have the best chance of legislative attendance within a given week, the only safe days are Monday and Tuesday. One board member stated that January is not a good time to for the banquet, bills are not far enough along to talk about.

To have the most industry attendance, the February 25, 2017 banquet was scheduled after the Atlanta International Poultry Expo (which took place during the first week of February) and avoided the National Turkey Federation (scheduled during the second week of February). Valentine’s Day was the second Tuesday of the third week and would have cut into attendance.

The ISPA Banquet was scheduled on the Tuesday of the 4th week. The 2017 ISPA Banquet originally fell on a “good” legislative day, but the legislature changed the date and the banquet fell during the week of a recess. The Indiana Roof Ballroom is a popular venue for the legislators, and good legislative dates book quickly. Ms. Brennan called the Indiana Roof Ballroom on February 27, 2017, to book the 2018 banquet. She was only able to get her second choice of February 6, 2018.

**E. Cooperative Agreement Report**

Ms. Brennan briefly reviewed the ISPA Summary of Coop Agreement, Highly Pathogenic Avian Influenza and Poultry Disease Meetings document.

**F. Prisoner College Fund Update**

Mr. Brennan gave an update on the status of the ISPA Prisoner College Fund. He had been in repeated contact with Mr. Troy Montigney, Indiana Department of Revenue (IDR) without much progress on the allocation of the ISPA funds to the prisoners’ college education funds. Mr. Brennan continued working with Ms. Peggy Welch and former Lieutenant Governor Sue Ellspermann to find a logical means to provide college funding to the prisoners. Both Ms. Welch and former Lieutenant Governor Ellspermann pressed IDR on the scholarships, and the matter was resolved. ISPA donated additional funding to allow two $350 scholarships per prisoner. A total of $44,800 was donated to 64 prisoners which equaled $700 per prisoner.

**G. Date for ISPA Board Conference Call**

Due to the popularity of having an earlier starting time for the ISPA Golf Outing, the next board meeting call will be a conference call with the ISPA Board Members. The Board Members discussed the dates, and 10:00 am on Thursday, June 1 was chosen for the conference call.

The Board decided the next board meeting would be held on Tuesday, September 12. (Editor’s note: although the ISPA tries to schedule the Indiana Farm Bureau Building for its central location, the Farm Bureau was not available on that date. The Indiana Corn and Soy Association’s excellent facility will be the location for the September meeting.)

The ISPA Board President, Mr. Galen Miller, asked the Board members to discuss the challenges in their companies. Below is a summary of the board discussion:

* Currently things are good in the company now, but challenges are expected in building farms.
* The Grain Inspection, Packers and Stockyards Administration (GIPSA) would present a challenge in the future.
* Was the Wisconsin firm that had AI indemnified? Did they choose to go into controlled marketing? Could Mr. Brennan check into that? [Mr. Brennan did determine that the producer wanted to control market the birds and they received no indemnity for the birds.]
* Another board member asked if indemnification varied from state to state? [APHIS officials now claim that actions involving LPAI flocks will be handled on a case by case basis.]
* Kentucky wanted to send out press release on their low path AI positive before they discussed the positive test result with the producer.
* Mr. Brennan said that the Indiana Board of Animal Health (BOAH) and the Indiana Department of Environmental Management (IDEM) have made phenomenal preparations.
* Kentucky Poultry Federation’s Ms. Jennifer Hall continued to work hard on emergency preparations while recovering from heart surgery earlier the same week.

**Indiana State Poultry Association (ISPA) Board Meeting –**

**Board Members & Guests**

10:00 A.M.

**I. Announcements & Introductions**

The ISPA Board Meeting attendees introduced themselves.

**II. Educational / Promotional Material Distribution**

Mr. Brennan reviewed the Educational and Promotional Material Distribution Summary sheet. The amount of total educational and promotional materials increased in 2017.

**III. ISPA Golf Outing**

Mr. Brennan said the ISPA Golf Outing is scheduled for Thursday, May 25, 2017, at the Plum Creek Golf Course in Carmel, Indiana.

**IV. Indiana Legislative Update**

A board member discussed the Indiana Grain Indemnity Fund. The new law, House Enrolled Act (HEA) 1237, specifies that producers, who claimed a refund during the first collection period in the 1990s, are once again protected by the program and do not need to petition the board for re-entry. For producers that requested and received a refund after July 1, 2015, during the second collection period, they are still not covered by the fund and must submit a petition to the board for reinstatement.

In addition, producers are now covered for grain deliveries to licensed grain buyers or warehouses that have occurred up to 15 months prior to the date of failure. Previously, the coverage was limited to 12 months. Only delivered grain is eligible for coverage under the fund, and coverage is determined based on the actual date of delivery of each individual load.

Indiana House Bill 1494, the regulation of confined feeding operations was the result of a collaboration between the pork producers, Indiana Farm Bureau and IDEM. The bill was designed to tighten up gray areas that have caused litigation in the past and present. The goal was to update the statutory language consistent with the intent of the law when it was originally passed. The language of the bill defines approvals, permits, statutes, and other term. Unfortunately, the bill is caught in the Senate rules committee. There are sticking points to the bill that may or may not be resolved. This bill would be helpful to IDEM.

The Hoosier Environmental Council is aggressively trying to squelch HB 1494. The Northeast Indiana legislators have been against the bill. Mr. Pete Eshelman, owner of the Joseph Decuis restaurant, and Mr. Chris Baggett, formerly with Exact Target, are individuals who have made their fortunes outside of agriculture, and now lobby as small farmers against the bill. Both of these individuals have thrown significant financial support to state legislators in Northern Indiana as well as former state senator and newly elected Congressman Jim Banks. Senate Pro Tempore, David Long of Fort Wayne placed HB 1494 in the Senate Rules committee, a legislative bill purgatory. There is a chance the bill could be cut and pasted into another bill.

**V. National Poultry Improvement Plan (NPIP) and Poultry Health Update**

1. **Live Bird Marketing Work Group**

The Live Bird Marketing Systems Working Group Meeting was held on February 22-23, 2017, in San Antonio, Texas. During the meeting, the Federal government introduced helpful items in the poultry health documents. They are trying to get the 2015 and 2016 AI depopulation issues fixed. For examples, foamers will be transported in heated trailers.

**b. North Central Avian Disease Conference and Midwest Poultry Federation**

Ms. Lawyer and Mr. Brennan attended the North Central Avian Disease Conference, as well as the Midwest Poultry Federation Convention on March 13-16, 2017. The theme of the conference dealt with veterinarian topics and the health of the poultry industry. There is a difference in perspective between university, commercial and state veterinarians.

**c. NPIP Biosecurity Standards**

Comments were received on Program Standard E – Biosecurity Principles. Some of the more important points included:

* Companies will be responsible for self-audits
* Ms. Lawyer will review the self-audits – but not each of them
* There will be a delay before the biosecurity standards go into effect due to the change in Federal Administrations
* Do not expect anything to be finalized within this calendar year
* Each state will handle this differently
* Comments were due last Friday (March 17, 2017).

1. **NPIP Official State Agency Meeting**

The NPIP State Contact Meeting will be held on May 16-17 and the General Conference Committee (GCC) Meeting will be held on May 18, 2017. The State Contact Meeting is held every two years, alternating with the NPIP Biennial.

Mr. Brennan has three meetings he would normally attend during that time period:

* The United Egg Producers (UEP) legislative meeting held in Washington, DC
* The NPIP State Contact Meeting in Portland, Maine
* The North Central United States Animal Health Association (NCUSAHA) meeting in Green Bay, Wisconsin.

Mr. Brennan will attend the NCUSAHA meeting. He is the vice president of NCUSAHA, and will be president next year. The president hosts a tour of their home states’ animal agriculture industry. Dr. Marsh was president in 2015, but his Indiana tour was cancelled due to avian influenza.

1. **NPIP General Conference Committee (GCC) Meeting**

Ms. Chelsie Lawyer will be the Indiana lead on the NPIP and GCC meetings. The Biosecurity Audit Guidelines will be a significant focus of the discussion.

1. **Indiana NPIP Authorized Agent Sampling Schools**

Mr. Brennan said there was a high demand on the AI Sampling Schools. We will try to place more on the calendar.

**g. Indiana NPIP Blood Testing Schools**

**ISPA’S Blood Testing Schools:** ISPA’s Blood Testing Schools will be held on:

* + Thursday, March 30, 2016, Purdue SIPAC, Dubois.
  + Saturday, April 8, Purdue Lilly Hall, West Lafayette. We schedule the Blood Testing School to coordinate with Purdue’s Springfest to make it a family occasion encouraging more participants.

There are approximately 260 ISPA certified blood testers. They must recertify every 3 years. New blood testers are required to take the online class. Existing blood testers may recertify online or through the classroom.

**VI. Indiana Board of Animal Health (BOAH) Avian Influenza (AI) Update**

Dr. Mike Kopp showed a worldwide map of the Eurasian strains of the HPAI (H5/H7) in 2017. It reflected approximately 50 countries, 350 different reports including resolved and continuing cases. In 2016 there were 68 avian species involved in HPAI H5N8 positives. Waterfowl is a reservoir of H5N8; however, there were no human cases. Dr. Kopp reviewed a North American map showing the 4 avian flyways and AI positives.

Influenza is an organism trying to survive, it chooses different pathways to spread. Birds are a good purveyor of the virus. The virus starts spreading when birds are 1 to 2 months old and are active and milling around.

Dr. Kopp said that one of Dr. Marsh’s favorite quotes is “The best time to plant a tree is 20 years ago. The second best time is to plant it now’. The same holds true for avian influenza preparation. Indiana is fortunate that we started our avian influenza preparation quite a few years ago. Indiana has local ownership of many of the poultry companies – that makes a difference. The ISPA and BOAH started premise identification preparations with industry in the early 2000’s. Dr. Kopp said that he would stand Mr. Brennan against any State Contact Representative in the United States. Mr. Brennan understands AI testing procedures versus a state veterinarian that does not understand the difference between serology versus PCR.

Dr. Kopp discussed “The Red Book” Laboratory Definitions and Case Definitions” sheet in the board folders. The Laboratory Criteria section discusses:

1. Serologic tests
2. Antigen tests
3. Virus isolation and identification
4. Strain virulence evaluation
5. Assumptions concerning influenza virus testing

The Case Definition section concerning suspect, presumptive and confirmed positive cases was reviewed by Dr. Kopp. Indiana testers have plenty of virus on their samples. Other states do not take their samples correctly. In that case, more samples have to be drawn, and the virus may be gone by retesting.

In 2007, melamine was found in animal feed ingredients. An Indiana poultry company had inadvertently purchased the tainted feed. Both the Governor and the Indiana legislators were pressuring BOAH and ISPA for the name of the Indiana poultry company. The name of the company was never released, BOAH and ISPA did not want to taint the name of a good company – there was no public health risk. For this reason, Indiana does not release any information on suspected AI cases until the USDA – through NVSL – releases confirmed positive HPAI findings.

Dr. Kopp discussed the HPAI H7N9 in broiler breeders located in Tennessee. On March 2, there was high mortality in a flock near Elnora, Tennessee. On March 4, NVSL confirmed the HPAI H7N9, this was not the same strain as China. On March 4, the birds were depopulated. The AI was found in primary breeders – a “shower in, shower out” facility.

A board member asked if the company and the USDA decided whether to do controlled marketing or indemnity? Another board member said that the firm chose to immediately depopulate.

Dr. Kopp explained that different indemnity payment procedures can depend on whether you are in or out of the control zone. There are different channels that have to be sorted through.

A board member asked if a company had to test every day for movement in a low path scenario. Mr. Brennan said that according to the EPDP in Indiana – the answer is no.

A veterinarian explained that blood testing for AI shows all history of AI exposure, past and current. Testing should be done for current viruses in the PCR or Antigen Capture formats.

**VII. Indiana USDA Veterinary Services Update**

Dr. Lynn Wachtman, USDA, gave an USDA update. On March 9, Indiana and Illinois had a USDA case manager training. The case managers are advocates for the producers, helping with paperwork, indemnity and composting. The USDA is trying to schedule case managers for the entire time. Site managers keep an eye on biosecurity and will receive additional training. The financial managers help with the producer’s financial decisions.

**VIII. Poultry Sector Meeting**

Mr. Brennan has been invited by APHIS Administrator Kevin Shea to attend the APHIS Poultry Sector Meeting with on April 28 in Washington, DC. The fourteen invited guests represented the broad range of poultry and disease concerns will be meeting with the top personnel from APHIS and Veterinary Services. In the 4-5 years since the Poultry Sector Meeting was initiated Mr. Brennan has represented the NPIP State Contact Representatives, as well as the state poultry associations.

Mr. Brennan noted that there are many questions that have arisen following the diagnosis of HPAI and LPAI in the Southeastern U.S. This meeting will be the venue to bring those questions forward for discussion. A board member asked if a company wants to kill a flock in a low path positive situation, will it be indemnified. Dr. Kopp said the USDA may pay it off, or they may decide to vaccinate. Mr. Brennan reiterated that it appears that APHIS will now review each LPAI event on a case by case basis.

**IX. Indiana Emergency Poultry Disease Plan (EPDP) Landfill Exercise**

Ms. Becky Joniskan, Indiana Department of Environmental Management (IDEM), gave an avian influenza update. Her PowerPoint (included in the board meeting packets) reviewed the Rose Acre Farms-Covanta Full-Scale Exercise in May, 2016:

* Rose Acre’s objective was to depopulate and package AI-type waste for transport to the combustion facility. Uninfected birds were used in the exercise.
* Covanta’s objective was to establish operational parameters to process AI-type waste at their Energy-From-Waste (EFW) facility.

The exercise outcomes included:

* Develop a quick-response, biosecure method to manage and dispose of AI waste to limit the spread of disease. Special focus was placed on managing wastes from the index premise depopulated within 24 hours of an incident.
* Resource response packaging for future incidents.

The benefits of using a combustion facility for AI wastes include:

* A 24 hour/7-day operation.
* Variable volumes which range from a small backyard flock to 126,000 pounds of poultry per 12 hour shift.
* The facility can accept birds and other incident wastes such as poultry litter and feed.

The resource response package involved:

* 150,000 egg-laying hens/525,000 lbs. of poultry.
* 375 containers with 400 egg laying hens/1,400 lbs. poultry per container.
* 375 pallets.
* 63 – 12’ x 100’ rolls of synthetic BurLene liners (assume 6 – 12’ x 16’ liners per roll)
* 560,500 lbs. freight (poultry + packaging)
* 13 – 53’ trailers of boxes (30 boxes per trailer)

The Covanta Indianapolis EFW facility could accept 90 containers per day, assuming two combustors were available between the hours of 6:00 p.m. and 6:00 a.m.

Covanta and BOAH counsel are drafting a statement of work to establish terms to be used in the event of an incident where this waste management option would be utilized. BOAH and IDEM presented the results of the Rose Acre-Covanta exercise to Kevin Shea, USDA APHIS Administrator, at the October 2016 USAHA meeting. Weight limits for rural roads need to be considered. Permission may be available for heavier trucks with advance notice.

Mr. Joniskan then discussed the upcoming May 9-10 Dubois County – Rumpke Medora Landfill Exercise. The exercise objective include:

* May 9 - The Dubois County layer facility would depopulate 14,000 spent hens and load into lined triaxle dump trucks and roll off containers.
* May 10 – The spent hens would be transported to the Rumpke Medora Landfill in Jackson County. The spent hens and waste materials would be disposed of in pre-dug trenches into already disposed waste. The landfill treats the AI virus by burying deep into trenches or previous landfill wastes, the AI virus is treated by heat of the decomposing wastes.
* May 11 – Rain Date.

The Dubois County producer and the Rumpke Landfill have invited interested ISPA members and representatives of other landfill companies to attend.

Ms. Joniskan said that they were looking for cheaper alternatives to biobags. They are not always available, and there is a question if Waste Management would accept the biobags. The landfills do not have to decontaminate the tarps. The USDA contractor would perform the decontamination.

**X. North Central United Animal Health Association (USAHA) Conference**

Mr. Brennan will attend the North Central USAHA (NCUSAHA) Conference on May 15-18 in Green Bay, Wisconsin as will Ms. Brennan. Since Mr. Brennan will become the NCUSAHA President next year, Indiana will be hosting the conference’s animal industry tour for the state veterinarians, members, and attendees of the conference. Mr. Brennan will be working with a wide array of Indiana’s agriculture community to help sponsor and support the event.

**XI. Purdue Animal Science Update**

Dr. Darrin Karcher updated the meeting attendees on his activities. The Poultry Health Management Schools will be held in May at Michigan State University in East Lansing, Michigan. The Egg Layer School is full. The Turkey and Broiler Health School on May 8-9 has 20 spots left.

Dr. Karcher is looking for turkey producers that would like to participate in applied research. He is doing Northern Fowl Mites research. He is also working on a grant for 9th-12th grade students. Purdue is trying to get a pipeline of students interested in working with laying hens. This could include an animal well-being housing contest.

Dr. Karcher is a co-chair of the Midwest Poultry Federation. The convention is moving to a new location in Minneapolis from their current location in St. Paul. This will allow for more convention space and hotel rooms.

Dr. Marisa Erasmus updated the attendees on the new Purdue Creighton Hall Animal Science Building. The department is on track to move in November. The staff has been instructed to clean and reduce office items as much as possible. The Animal Science Department is currently interviewing for a dairy position and a food microbiologist position (with an interest in poultry). Purdue is hosting an Annual Animal Welfare Sciences Symposium on May 17 and 18.

**XII. Indiana State Department of Ag (ISDA) Update**

Mr. Jeff Cummings, ISDA, addressed the group. He discussed the new ISDA staff. Some of the current ISDA programs include Ag Tourism (a new program), Indiana Land Resources Council (had an April 10 meeting) and Indiana Grown (now up to 700 members).

The ISDA was involved with the following bills during the Indiana legislative session:

* HB 1237 – Grain Buyers bill (passed the Senate on March 20)
* HB 1002 – Infrastructure
* HB 1001 – Budget (includes additional funding for soils)
* HB 2089 and 1447 – Hardwoods
* SB 515 – Double direct test and drainage tile sales tax exemption

**XIII. Land Use and Local Zoning Update**

Mr. Brennan, Mr. Jeff Cummings and Mr. Greg Slipher discussed animal agriculture zoning issues. LaGrange County is currently having Rule 5 meetings which concern construction/land disturbance storm water permitting. Some of the northeast Indiana legislators consider themselves “protectors of the land” and are not interested in learning about modern, large scale animal agriculture facilities.

**XIV. United Egg Producer (UEP) Legislative Board Meeting**

The ISPA will schedule Indiana Congressional visits for the UEP Legislative Board meeting on May 16-19 in Washington, DC.

**XV. Multi-State Feeding and Nutrition Conference**

Dr. Karcher discussed the Multi-State Feeding and Nutrition Conference scheduled for May 23-25 in Indianapolis, Indiana. The ISPA Golf Outing is scheduled for the last day of the conference.

**XVI. New Business**

Mr. Brennan said that Select Genetics, a partnership between Valley of the Moon commercial poults and Wilmar Poultry/Ag Forte, will build a new hatchery in 2018. The board packets also include an information sheet on the Meatless Monday initiative in Indianapolis and the work that the agriculture community is doing in response to the misguided effort.

A board member mentioned that Indiana should support their poultry and livestock industries more. His company is moving across state lines for more financial support. He received information that the Tennessee birds were depopulated quickly, no indemnity for depopulation was taken. The company did not want to wait for indemnity and cause additional problems for international trading.

**XVII. 2017 Meeting Dates**

The next ISPA Board Meeting date is a conference call scheduled for Thursday, June 1, 2017. The Board decided the following board meeting would be held on Tuesday, September 12. The Governor’s Presentation and November ISPA Board Meeting are tentatively scheduled for Monday, November 20 – depending on confirmation from the Governor and/or Lieutenant Governor’s office.

**XVIII. Adjourn**

Mr. Kerry Trambaugh moved to adjourn the meeting, and Mr. Tom Schaffer seconded the motion. After no discussion, the motion was carried by voice vote.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mr. Galen Miller, President Paul Brennan, Executive Vice President